



## Late Pick-Up

We respect the time of our parents, and as such, we also expect parents to respect the time of our staff members. When parents are late in picking their children up from the Club, staff members are unable to leave as planned, which infringes on their personal time, as well as costs the Club money in additional salary. As such, for every incidence of lateness on the part of parents, we will institute the following:

- \$30.00 for the first incident (late deposit fee cheque cashed)
- \$60.00 for every subsequent incident (late deposit fee cheque cashed)

Once the initial late deposit fee has been cashed, parents must immediately provide BGC Leduc with a replacement cheque (now for \$60.00). Children will not be allowed to attend Club programming until the replacement cheque is received.

If parents anticipate being late to pick-up their children, we require parents to call the Club and inform a staff member. This will allow us to reassure your child, as well as plan for their appropriate supervision and safety until you arrive. This call does not however constitute permission to be late, and the deposit cheque will still be cashed.

**I have read and agree to the terms and conditions of the Late Pick-up Agreement:**

**Signature:** \_\_\_\_\_

